

## PHD INSTRUCTION CCA/AI&II, LOCATION VUMC

### STARTING YOUR PHD

#### 1. HORA FINITA (HF) ACCESS

Get HF access: instruction [here](#).

#### 2. TRAINING PLAN

Draw up the training plan using the following instructions:

[CCA](#)  
(Cancer)

[CCA/AI&II](#)  
(Cancer  
Immunology)

[AI&II](#)  
(Infection  
& Immunity)

#### 3. APPLY FOR APPROVAL

Fill out all required info in HF and load up your Training Plan under the TSP button

### DURING YOUR PHD

#### 4. KEEP TRACK

Archive certificates and keep track of all educational activities in HF

#### 5. ASSESSMENTS

- Hold [annual progress interviews](#) with (co)promotor.
- Discuss changes in mandatory training programme\*.
- After 2.5 years your training progress will be evaluated by CCA/AI&II

### WHEN YOU FINISH

#### 6. TRAINING CERTIFICATE

Complete the [overview training requirements](#) form (at bottom of webpage). Send it to CCA/AI&II committee for training and education\* for a training certificate

#### 7. DEFENCE APPLICATION

Follow instructions in HF

#### CONTACT DETAILS

\* CCA/AI&II committee for training and education  
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